

# Avon Outdoor Activity Club

## Committee Meeting 18 June 2008

Present: Richard Hiscoke, Melissa Bates, Paul Thomas, Fiona Reid, Dave Murdoch

Apologies: Clare Gundry, Michelle Anderson, Phil Webster, Carrie Stone, Issie Donavan, Liz Catchpole

### 1. Review of Actions from Previous meeting

#### 1.1 Ongoing Actions

**Accommodations Database - Action:** Karl Rust was sending this to Clare although Clare had not received it by April committee meeting. *Ongoing.*

**Publicity - Action:** Richard getting information from Radio Bristol for an AOAC feature – *Ongoing.*

**Membership – Action:** Issie will send research on adverts out to the committee. Issie is trying to get the free advert changed in Venue - *Ongoing*

**Trips - Actions:** Natalie to sort out new cost for cave trips. She will put forward a proposal for payment of an amount of her caving group membership cost. - *Ongoing.*  
Thank you event for organizers – CS organizing.

#### 1.2 New Actions from June Committee meeting

Jongleurs Christmas Party – MB to organise.

VHF training application – PT/FR to send list of members taking part to CS.

Training policy – PT to update policy, pull together a list of courses, consult LC on potential webpage.

Scuba training – RH to approach Clifton Sub Aqua to see what might be possible.

Reciprocal weblinks – DM to follow up with Avon Mountaineering and Brighton Explorers.

Vulnerable adults policy – PT to develop.

### 2. Issues for discussion

**Jongleurs Christmas Party Offer** – Committee members thought this was a good idea in principle and were willing to sanction the Club buying 20 – 30 tickets as a social event. There is already a lot going on with the annual Christmas party and the Christmas weekend trip so the aim is to keep this relatively low key and small. **Action - MB to organise.**

**Training application for VHF training** – This was agreed. Money will be refunded to members taking part in two batches of £15 for every trip that they go on after the training

where their skills are applicable. **Action – PT/FR to send list of members attending to CS.**

**Training policy** – Club’s training policy doesn’t currently mention the health and safety context. Following discussion, it was thought it may be a good idea to add a training section to the website and to state publicly what the Club has given money to. **Action – PT to update policy, pull together a list of courses, consult LC on potential webpage.**

### **3. Monthly Reports/Updates**

**Chairman** – Fiona B is organising a barn dance, booked for the 25 October. She has sourced a band at a cost of £495 for the evening. They would like to be paid in full on the day in cash. It is suggested that the Club provides basic finger food but attendees bring something to share and bring their own drinks. Club Committee agreed.

RH asked whether the Club should put in an entry for the Queen’s Award for Volunteers – No.

Boat charter company re Isles of Scilly – Andy Lock to write put complaint into charter company.

A private scuba instructor has written to the Club to ask if he can advertise on our website and to offer reduced training to members. At an earlier Committee meeting, the Committee agreed not to take paid for advertising. As the Club already has a link with Clifton Sub Aqua, we will approach them first to see what we can arrange with them.

**Development** – MD has received a “how to organise a ball” from Suzie. DM has had zero success at getting reciprocal weblinks with other clubs. DM to follow up with Avon Mountaineering and Brighton Explorers.

**Treasury** – Nothing significant to report. The Club’s accounts are healthy.

**Equipment** – Keith Chant had arranged to do a day’s work on the third trailer but this was not possible because the generator wasn’t working.

### **4. AOB**

The Club does not have a vulnerable adults policy. **Action - PT to develop.**