

3) Sailing Strategy

a) Training

A Sailing Strategy has been presented to the committee by MH and RD. At the last committee meeting it was agreed that a training policy should be written. The committee decide that until we have this we cannot fully decide on the strategy but would like to review anyway.

Sailing has been becoming more popular, and we need improve skills. A number of people are at the stage where they can't increase skills unless they do the yacht master course. People start at Competent Crew course, then Day Skipper (by day in familiar water).

In order to charter boats and go out side familiar water ideally should have Coastal Skipper and Yacht Master (2). Charter companies want to know that they have a good crew.

After Yacht Master plus other courses, (survival at sea, medical and cruising instructor), qualified club members would be able to teach up to Say Skipper.

Strategy rather than individual getting sailing training. The club could charter a yacht and instructor and do it at a cheaper price. Sailing is difficult to get into with out access to a yacht this will give people the opportunity to try sailing and increase their skills.

Yacht Master course is £430 + exam (£180). Internationally recognised course. Club has several people who want to do this, could charter a yacht and instructor and would be a lot cheaper. Would like the club to fund this. Also the Cruising Instructor course this would give the ability to train club members up to Day Skipper.

CS raised the issue that a Policy is on place for 50% of fees. But we do not have a detailed policy. PW raised the issues of charging for training, as we don't do this at the moment. Can we just charge on costs only? For the first aid course we are charging small fee but this will cover a first aid book. There will be some pass through costs, for example plotter books, RSA fees. DM wanted cost clarified. Maximum charge £4500 including a cruising instructor. Club members will then be able to train to Day Skipper. This is transferable to other countries, they want the practicable experience. The constitution states only 50%. Sailing strategy wants money back over time. Each person will get their money back when they have trained 4 people. Phil suggests that each person makes a personal commitment to do a certain amount. Lots of people can give back to the club. Points for everything is too complicated. Andy raised the issue of prior comiteement to the club. Is this essential what about new members, who want training. It is thought that at the last committee meeting that people need to show commitment before hand. Do we need global guidelines or a fixed policy?

RH talked about NF for caving, she had 25% at once because she has shown commitment then 25% later. This does not mean that people have to have prior commitment but would not necessary get the money up front. We need the guidelines to be able to claim back the 50%; we need to make sure all areas are covered by the guidelines. In principle we agree the 50%, the sailors will come back with a strategy for claiming back the money. They will look at requirements from the club.

Vote: 5 for 1 against on agreeing 50% but working out the details at next meeting.

b) Deposits

Skipper normally paid for the deposit on the boat this can be up to £1000. This is a lot of money for the skipper to be liable for.

There have only been a couple of trips in the last 3 years where part of the deposit was lost and one major issue where £1000 was lost. In this case this was spread over the crew so the skipper didn't have to pay full amount.

Suggestion is for the club to pay £700 and the crew would pay £50 each. To cover part of the deposit. Potential the club would loose £700 but it is rare to loose over £300 (crew to pay first £300 of any loss). Average cost to club is £500 per year. (Based on 1 major payout in the last two years)

Suggestion raised that the club could pay the indemnity insurance instead? This would not get the money back so would be more expensive than the £500 per year. It was noted that it is not often clear-cut fault for accident so maybe difficult to get the money back off an individual. Would be self-regulating, as a people will not want to sail with someone who causes accidents.

Suggestion to try for a year, or can review if their is an incident.

PW raised the issue that club equipment rules state that the users are only liable for 10%.

From Equipment rules

You will be expected to make a contribution to the replacement or repair costs resulting from your loss or damage caused by mistreatment. For Club equipment used in the UK, members' liability is limited to 10% of the replacement value

Suggestion for the same idea on sailing, But this is club equipment and we get money for this.

Issue raised on how this would affect the security deposit on accommodation. Should we have different policies?

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| <p>RH suggested we go with the suggestion, and that the club could try and get the money back from the members involved so it is not personal with the skipper.</p> <p>This will be reviewed at the first committee meeting after a lost of deposit. At the next committee meeting.</p> <p>Vote was 5 to 1 in favour.</p> <p>Thanks to MH and RD for their contributions,</p> | |
| <p>4) Skiing</p> <p>For info, Chris Tovey will be added to the ski committee, to organise further ski places at the same resort and time as the current trip. Rachel will do the admin.</p> | |
| <p>5) Magazine</p> <p>LC raised the following questions</p> <ul style="list-style-type: none"> Do we want to carry on with it? Do we need to get it printed? Can we just add articles to the email? <p>It was felt that it is useful at new members night and is what members get for their subscription.</p> <p>Can we have it in colour, as it looks good on the web, LC quoted prices. £300 black and white, £600 Colour (no decision?). We need to ask if members want to receive it in print. As it would be too big to email it could be downloaded from the web if members do not want to receive it in print. We do not have email addresses for approximately 10% of members so would need to send to them and have copies for new members night. . Put in magazine members to request if want hard copy otherwise they will be able to download it from the web. Action for LC Will have a link on the email to download the magazine Will get printed the number of hardcopy requests and additional 100 for new members night. LC will look into getting prices for envelopes stuffed and posted as currently have to do this all herself.</p> <p>LC wants contributions by next week.</p> | <p>LC</p> <p>LC</p> |

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| <p>6) Minutes of the committee meetings</p> <p>Currently circulated to non-committee members who have expressed an interest. Suggestion that minutes should be sent out to the committee only, with a date for people to come back if there are any issues. Once approved they will then be posted on the web.</p> <p>Secretary should go back to anyone raising issues at the committee meeting separately.</p> | <p>LC</p> <p>CS</p> |
| <p>7) Meeting place and time</p> <p>As meeting are long can we start earlier? Or hold it somewhere else so we can eat at the same time, (Renatos.), can we change the night? It was stated that it used to be at a committee members home. Discussion on issues with committee members not being able to get there earlier and the difficulty of finding a different night. Suggestions rejected. In order to speed up the meeting reports need to be submitted in advance. Thanks to AL and LC for these meetings reports. ACTION ALL.</p> | <p>ALL</p> |
| <p>8) Review of last meeting minutes</p> <p>Clarification and Corrections to minutes</p> <p>Corrections</p> <p>12) Should read Standfords not Standard.</p> <p><i>13) Issie has got some quotes for poster design but committee felt club should be involved in new logo. Clare to organise a logo competition. Club will provide 2 ball tickets as a prize. (Payment to ball committee) 'Logo' should say 'poster'.</i></p> <p>Action 11 - reasonable expenses can this be clarified as actual Fuel and accommodation. Fuel is based on receipt not mileage.</p> <p>Review of outstanding actions</p> <p>25th July Committee Meeting</p> <p>4.1) Mini-buses CG will look at LEA bus after holidays, Sennen was not possible due to lack of interest could be used for Maypole weekend.</p> <p>4.2 Tralier</p> | <p>CG</p> |

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| <p>KC has submitted design for costing. Two designs small and large. PW is looking into towing lessons to enable members to tow the new trailer safely.</p> | <p>PW and KC</p> |
| <p>4.3 SM to buy compasses. ID still looking at maps</p> | <p>SM</p> |
| <p>Weekend organisers Brief- Ongoing</p> | <p>ID CG</p> |
| <p>Bike Maintenance- SM and DS will get equipment store keys and sort out bikes</p> | <p>SM&DS</p> |
| <p>4)club Funding for Training . <i>A Set of rules is required to allow us to evaluate the training and calculate how the 50% will be funded. Paul Thomas as Policy officer will look at this, this will be in addition to the constitution and does not require an EGM.</i></p> | <p>PT</p> |
| <p>7) Website- Equipment list was sent by PW but not fully up to date</p> | |
| <p>10) Electronic transfer. <i>Trip payments by electronic transfer. It is not possible to pay from the bank account electronically due to the two-person authorisation issue. Currently we cannot accept payments electronically as the club only gets monthly statements so can only confirm payments once a month. Andy to investigate if it is possible to view the account online</i></p> | <p>AL</p> |
| <p>Still awaiting feed back from the bank. We can not accepted electronic transfer until we have the view of account</p> | |
| <p>11) Insurance- Protection of Vulnerable Adults- <i>Insurance has been renewed fro this year up to 500 members. They have required our policy on Vulnerable adults within 3 months to be able to evaluate the risk next year. Currently we do not have a policy, Richard will liase with a college to create the outline for a policy - Vulnerable adults policy ongoing.</i></p> | <p>RH CG</p> |
| <p>12) Club discounts as discussed above</p> | |
| <p>13-feedback form, activity and events now a standard form. ID has sent out to the committee. This will be sent to the activity for the next new members weekend.</p> | |
| <p>15) <i>Draft letter for mis behaviour on trips- There has been a complaint from a weekend organiser about the behaviour of a couple of members. The committee felt that if this happens in the future a letter should be sent to the members concerned, drawing attention to the constitution Richard would draw up a draft letter that would be sent by the chair on behalf of</i></p> | <p>RH</p> |

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| <p><i>the committee. – on going</i></p> <p>16) <i>Suggestion for Meet and greeter at club nights. Volunteers from club members will be requested. Richard will draw up a request for volunteers- on going</i></p> <p>Actions from 15th June</p> <p><i>CG to get Accommodation details from KC- RH will talk to KC</i></p> <p><i>Welding to take place on stores -PW and AL to sort out before end of DEC.</i></p> <p>Request for Volunteers to meet and great on club nights</p> | <p>RH</p> <p>PW and AL</p> <p>RH</p> |
| <p>9) AOB</p> <p>DM has provided information on organising certain trips. E.g. Scillies. CG already has templates for organising trips.</p> <p>Kit lists are available for walking and cycling only.</p> <p>Genetic risk assessment to be put on the web? RH stated that last year this was not agreed as worried about how these could be used On the notice board states we need to use the risk assessment. RH to circulate the Risk Assessment and this will be an agenda item next time.</p> <p>Advertising trips</p> <p>Should they be advertised so far in advance</p> <p>Issues</p> <p>People can't get to the club. But can email and send cheques New members can't sign up for weekends as all booked up.</p> <p>Cheques are only banked nearer the time.</p> <p>Great that AL and CG are booking far in advance, In the past weekends were booked by activity organiser, and then someone else can run it. People should ask for more weekends if everything is booked up Need to</p> | |

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| encourage people to organise day walks and other day events. Discussion point only, No actions | |
| Date of next meeting 26th September. 8Pm at BED | |