

**Minutes of AOAC Committee Meeting
Wednesday 20th January 2010 – 8pm**

Present: Richard Hiscoke (RH), Roland Allen (RA), Ali Hobbs (AH), Nick Walker (NW),
Carrie Stone (CS), Liz Catchpole (LC), Richard Simms (RS), Richard Silsby (RSil)

1. Apologises: Action
Received from Alex Gibbons & Sarah Gay

2. Review of minutes & outstanding actions

Natwest Accounts

Ongoing. RS to report at next meeting. RS

New members weekend

RA stated that there were 2 dates in mind, at the beginning of March or mid March in Wales at the Llandussant YHA. RA to organise. RA

Feedback from AOAC membership

The questionnaire was approved by the Committee with a change to question 7 which needed to read: What do you think AOAC could improve on. AG

The flyer to be emailed to members who work in large organisations. E.g. Roland at Airbus, Ali at Wessex Water & Richard at PWC.

LC to source costs for a glossy poster (A4 size) x 50 posters. LC to put an article in the next newsletter. LC

First Aid Kits

First Aid kits now ready to be distributed.

Ingrid Sales has volunteered to organise a First Aid Course.
Katie Wilshier to renew her First Aid for Mountain Leaders.

LC to advertise for a First Aid Training organiser & email First Aiders whose training is up for renewal to come forward. LC

Monies owed by club member

This payment has now been made but the member has not renewed membership.

2. Update on Accounts

RS provided an update on the accounts & highlighted a couple of concerns around the Christmas Party & the damage insurance from a sailing trip. CS to discuss Christmas Party. CS

RA to contact Colston Girls School regarding starting up Badminton again RA

3. AGM – March 2010

Monday 8th March 2010 was agreed as the date for the AGM.

LC to email members with the date including proposals for agenda items and committee posts. LC

RH to book the Llandogger Trow for the AGM. Proposals also to be included on the Web Forum. NW to sort.	RH NW
4. Next Year's Committee Next years committee was discussed with several names proposed for the role of Treasurer & Activity Organiser. Vacancies to be advertised asap & committee members to draft their own job description & forward to AH by 7th February 2010 , which would then be circulated on the weekly email.	All
5. Llandogger Trow or other venue RH to liaise with LDTrow manager to understand what the situation is with AOAC using the pub to meet. RH also to liaise with Belinda Kirk from Bristol Explorer Club. (Richard, was there anything else to add here?)	RH
6. BMC membership RS to check with Royston Smith exactly what AOAC get for the BMC membership & report back at the next meeting.	RS
7. Kayaking Programme This update has been deferred until February 2010. Keith Chant to be invited to next Committee Meeting to talk through proposals. AH to invite.	AH
8. Membership Card RA explained that some membership cards had been issued with the wrong expiry date on them & he had emailed members stating that they had signed the membership form with the correct date & the card issued had been sent in error. RA explained that most people had paid up but there were still those who had not. RA to email & advise membership not valid until payments made.	RA
9. Any other business CS explained that she had received an official complaint from a member around a weekend trip. After discussion it was agreed that CS would write to the member & offer a refund for the weekend as the member did not attend. CS to liaise with the activity organiser & explain the situation. Training subsidiary request received from Mark Athay asking to switch his previously agreed request to a Level 2 coaching course. This was approved by the Committee – 50% over 5 instalments for the cost of the course + materials. No agreement on paying expenses. AH put forward a proposal with approx costs for a charity event in October on a Bollywood theme which Sam Gaudion was looking to organise for the Calvert Trust & British Heart Foundation. Approved by the Committee. AH to liaise with Sam to book the venue so the date is set.	CS AH
RH to attend the next new member's night on 3 rd February 2010 in light of membership secretaries skiing.	RH
10. Date of next meeting Wednesday 17 th February 2010 – 8pm @ Renalto's	